

HR Automation App



What is the HR Automation App?

The HR Automtion app simplifies the process of importing new hire data into the Incent system, which traditionally required manual data entry. It allows HR admins to either use a pre-defined template or upload their own filled templates. The app then maps the data fields from the uploaded template to the Incent system and automatically checks for completeness and accuracy. This functionality streamlines the incorporation of new hires into the system, ensuring they are correctly set up for payroll and commission calculations.



Pricing:

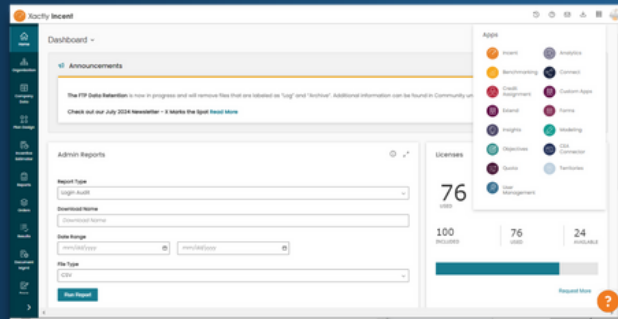
HR Automation App implementation is offered under a fixed fee contract which does not include Xactly's licensing fees:

- **Pricing: \$17K**

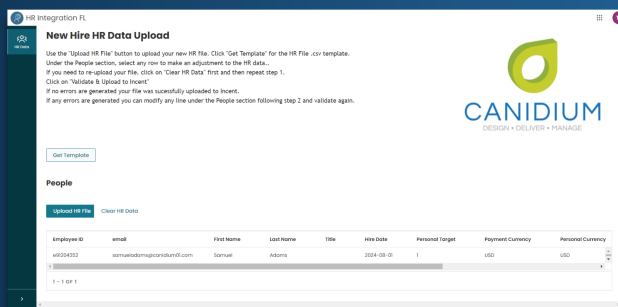
Alternatively, If you have an existing managed service contract you can utilize your unallocated hours to implement this app.

Clients in need of extensive custom configurations should consult their implementation team to determine additional costs.

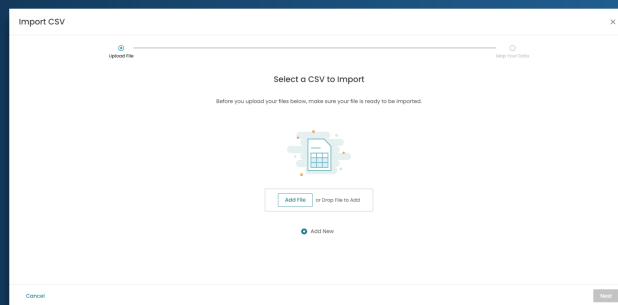
Step-By-Step Guide to Using the HR Automation App



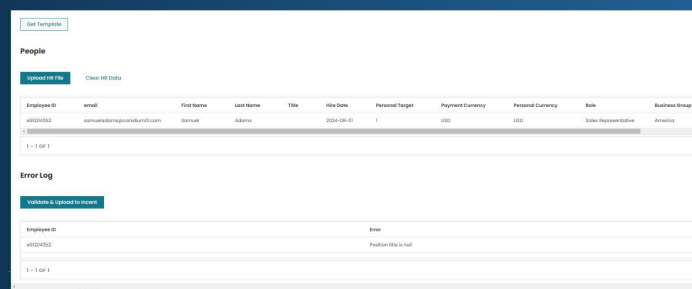
Log into the HR Automation app via the "Custom Apps" option on the dropdown menu in the top right corner of your Incent Dashboard.



From the HR Integratio app dashboard either download the pre-defined template from the app and fill in the required employee data or use your own.



Upload your filled template. The app will automatically map the data fields from your template to the corresponding fields in the Incent system. It will flag any missing or incorrect information, prompting you to make necessary corrections.



Review the summary of the data itegration to ensure all records have been correctly updated or created. Submit your upload and the app will create a new employee in Incent